

2023-2024

Member Handbook



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Espanola, Ont.

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Website: www.espanolacurling.com

Join us on Facebook

Welcome!

Curling is a game with a strong social component and many traditions, but it also allows the development of skill and competition in a friendly, safe, and relaxed atmosphere. The Espanola Curling Club promotes healthy competition, excellent sportsmanship, respect for others, and courtesy both on and off the ice.



Forward...

The Espanola Curling Club is a Not-for-Profit Organization. The Board of Directors consists of an elected executive, league representatives, and appointed positions as permitted in the bylaws. The primary focus of the Board is to adhere to the Purpose for which it is formed.

Purpose: Promote and develop the sport, instruct/teach all who want to learn, encourage participation in club events and activities, create a healthy social environment, consider the future needs of the sport and the needs of the members, abide by the constitution and by-laws, and be respectful of the views and opinions of all members.



2023-2024 Calendar of Events

<i>All dates are tentative!</i>	<i>Event</i>	<i>Contact</i>
October 9-22	Ice installation	Dave Cutler
Oct 24	Try Curling	Al Emiry
Nov 7	Learn to Curl Starts (6 weeks)	Al Emiry
Dec 15-17	OWG U20 Mixed Doubles	Al Emiry, Dave Cutler
Dec 26	Boxing Day Bash	
Dec 28-31	Ice Maintenance	Dave Cutler
February 2-4	Men's Spiel	Dave Gallant
Mar 5-6	Masters Spiel	Al Emiry
?	Mixed Spiel?	
Mar 23	Kids Popcorn Spiel	Al Emiry

Several other events are often held during the year such as Lobsterfest, Annual Golf Tournament, Junior Curling Raffle, etc.

The Espanola Curling Club is a member of the Northern Ontario Curling Association www.curlnoca.ca, the Ontario Curling Council www.curlinginontario.ca, and Curling Canada www.curling.ca

Interclub Competitions

Espanola Curling Club also participates in friendly competitions with other nearby Clubs:

Baxter Cup – Annual Men's competition with Little Current

Campbell Cup – Open competition with Massey and area curlers

Jacklin Cup – Ladies competition with Little Current

The Club also runs open curling on Tuesday and Thursday afternoons from 1-3 pm.

Board Members

Elected Executive:

President	Al Emiry	865-2184
Vice President	Dave Gallant	862-0074
Directors:	Louisa Orford	519-217-6230
Bar	Dave Cutler	863-3274
Building & Ice	Jeff Mooney	869-3186
Membership	Blake Roque	869-1767
Rentals	Sean Cassidy	519-939-8836
Advertising/Publicity		

League Representatives

Men's	Dan Emiry	208-0608
Mixed	Dave Gallant	862-0074
Sturling	Don Hache	869-8669

Appointed Members

Secretary	Jenna Soares	863-2980
Treasurer	Jeff Sheppard	869-6095

Duties of the Board

President

Run Board meetings, ensure financial reports are prepared, ensure budgets are developed and fundraising activities are identified, sign cheques and legal documents, ensure motions are implemented, and preside at general meetings including the AGM.

Bar Chair

Operation of the bar including scheduling, hours of operation, opening and closing, ordering of bar supplies, and keeping records of receipts and disbursements.

Membership

All registration activities, locker assignments, communication of membership, tracking of performance bonds, and payment of NOCA fees.

Vice President

Fill in during the Presidents absence, oversee youth curling and youth finances, represent ECC at the NOCA, and assist the President as needed.

Building & Ice

Ice installation and removal, ice crew and regular ice maintenance, ice supplies, snow removal and general safety and security of the premises, building/property maintenance, cleaning, and general building and kitchen supplies.

Rentals

Scheduling and communication of bonspiels, rentals and rental agreement administration, collection and deposit of rental fees, and decorations.

League Representatives

Attend Board meetings and communicate league status to the board and club information to their leagues.

Secretary

Communicate notices of meetings or other activities as required by the Board, keep minutes of board meetings including general meetings, and be the custodian of records of the club.

Advertising/Publicity

Establish advertising fees, secure advertising and control collection of fees, communicate club events, and work with a web designer.

Treasurer

Keep accurate and updated records on the finances of the club, submit regular reports to the Board, administer HST and other financial dealings, and be the custodian for all bills and invoices.

Ways to Volunteer

As a volunteer organization it is the members that make the club what it is. And without volunteers the club could not function. Members who help receive credit for the hours they volunteer their time. These volunteer hours are recorded. Once a member has volunteered time over 10 hours they are given a \$50 discount on their registration fee for the following curling season. Over 20 hours of volunteer time is awarded with \$100 discount on the following seasons registration fee.

Bonspiels

Setup/registration, cleanup, kitchen help

Youth Curling

Coaching, organizing, general help

Officiating

Timekeeper, on-ice official, or lead official at sanctioned events

Committees

Bonspiel committees, special events committees

Fundraising Events

Help organize, cook, serve, cleanup

School Programs

Rocks & Rings, class visits, coaching

Building Maintenance

Cleaning, painting, repairs

Ice Preparation

Ice installation/removal, Ice Crew, help with bonspiels and rentals

Curling Instruction

Come out and help, or become a certified instructor

Bar Tending (Smart Serve Required)

Rentals, bonspiels, special events, and league nights

Leagues

President, scheduling, administration

Other ways to support the Club

- Social events: bring new people into the club
- Suggest rentals to friends, family, or business associates
- Spread good news and information about the club
- Solicit new members and help them feel welcome
- Travel to other clubs or participate in other clubs bonspiels/events, share ideas and encourage them to visit our club

Helpful Club Information

<p>Accessing the Club A key to the front door and security code are required for entry when opening the club. Board members, league representatives, and ice technicians have this access. False alarms must be reported immediately.</p>	<p>Hours of Operation The club is only opened up to conduct business or for leagues or rental groups. Anyone requiring access during non-operating hours must make arrangements through a board member.</p>
<p>Bulletin Boards Lots of good information! Get in the know. All postings must be approved by the executive.</p>	<p>Safety All members are encouraged to wear protective headgear. Get to know where the AED, first aid, and ice safety kits are located.</p>
<p>Suggestions We are always looking for ideas and willing to listen. Contact any Board member.</p>	<p>Lost and Found Stray articles are placed in the bin if you lost something. Valuables (wallets, jewelry, etc.) should be turned in at the bar or to a board member.</p>
<p>Equipment Sales Curling supplies are available for sale. Inquire at the bar or with any Board member.</p>	<p>Non-Members Non-members can spare in leagues during the curling season for a fee. Skips are responsible to ensure the non-member fee is paid before the game.</p>
<p>Food and Beverages No food is allowed in the ice area. Beverages must be in non-breakable</p>	<p>No Soliciting Unapproved advertising, ticket sales, or other soliciting on the property is not allowed.</p>

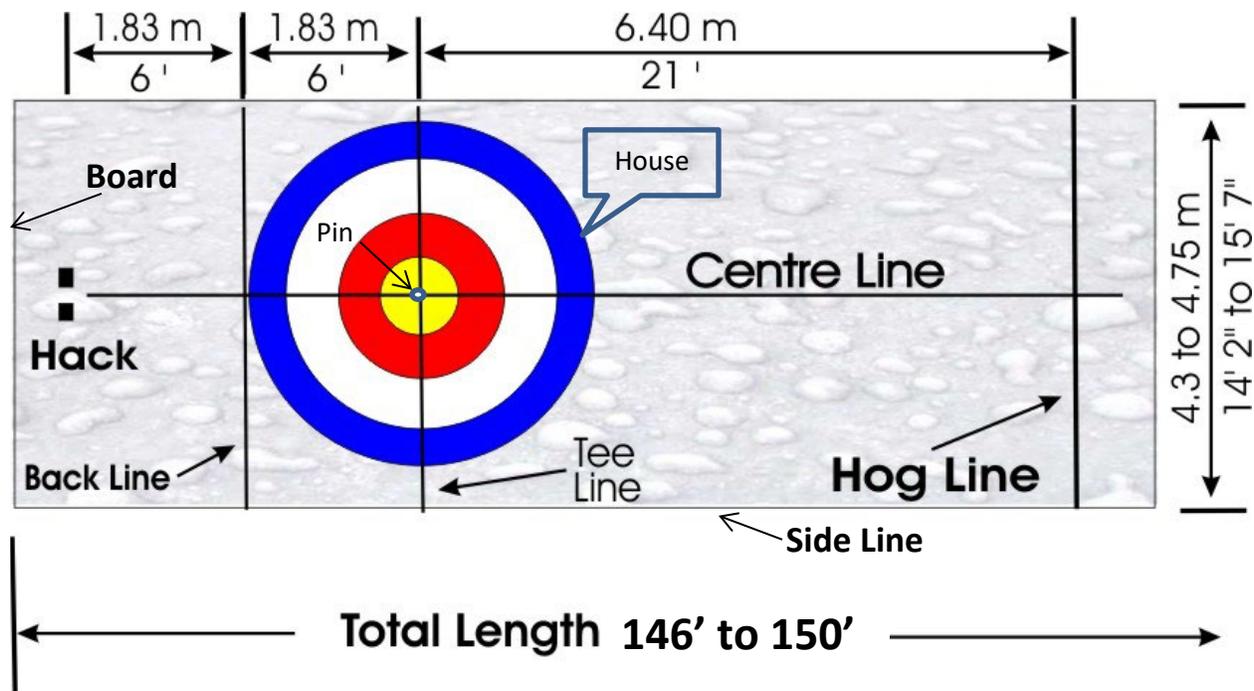
containers and kept only at the lounge end by the glass.	
Board Meetings/General Meetings Minutes of meetings are placed in a binder for all members to view.	Ice Plant & Maintenance Room Only authorized individuals should enter the ice plant or the maintenance room.
Recycling Please ensure all recycling goes into proper receptacles. No recycling in the garbage - and no garbage in the recycling!	Policies The club maintains a policy on bullying and harassment. See the policy binder.
Learn to Curl All new curlers are strongly encouraged to attend this valuable session. Also open to not-so-new curlers. Free for club members. Personal instruction is also available.	Social Media The Club has a Facebook Group. All posts should be for Espanola Curling Club or other relevant curling news. Gain permission before posting photos of people or their personal information.

Curling Etiquette

Good Sportsmanship Always have fun. Compliment a good shot especially by the opponent. Avoid criticism. Keep it friendly. Be aware of others around you and watch language and behaviour.	Can't Make a League Game? Ensure you make arrangements for a spare and notify your skip. Your team and opposition depend on your attendance. Each league is in charge of their spares list and rules involving spares.
Hands and Knees Off the Ice Please It takes very little time for warm body parts to cause marks in the surface of the ice. These marks can adversely affect the travel of the curling stone.	Ice Attire Please make sure your equipment is clean and maintained, especially shoes, so the ice stays free of debris. Clean brush heads at the ends behind play rather than over the ice.
Game Time Always know your game time and try to show up early. Teams should be ready to go on the ice 5 minutes before their game. Announcements are usually made during this time.	Slow Play Try to stay within scheduled game time. Some curlers do not appreciate slow play and some may have other commitments after a game. Others may be waiting for you to finish.

<p>Scoreboard The vice skips usually mark the scoreboard. Scores should be marked on the scoreboard right after the end has been decided. If both teams agree, play may continue after a game is conceded but no further score shall be marked.</p>	<p>The End of an End Only one person from each team should enter the house after an end until the score is decided. The vice skip (third) is typically the person in control of the house at the completion of an end.</p>
<p>Positioning Move to the side of the ice as soon as your teams shot is over. Do not linger. Keep clear of the other team during their shot and make no distractions.</p>	

Ice Surface



Diameter of outer circles			
 12'	 8'	 4'	 1'
3.66 m	2.44 m	1.22 m	Button